

## Taxila Business School

### Inter Office Memo

From: President, Taxila Business School	To: All Faculty, Staff and Students
Date: June 11, 2018	
Sub: Grievance Redressal Committee	

Grievance Redressal Committee has been reconstituted as under for a period of one year with immediate effect from June 11<sup>th</sup>, 2018

Prof Anuradha Mehta President, Taxila Business School	Chair
Prof AK Pathak Director, Admin	Member
Prof. Lavina khilnani Marketing Area	Member
Prof. Rajat Bohra Consultancy Area	Member
First Year Student T22 Batch Harsh Agarwal	Member
First Year Student T22 Batch Dandamukhi Kartik	Member
First Year Student T22 Batch Jigar Jani	Member

The Committee will look into deliberative and advisory bodies for all matters of Taxila policy, and are primary forums for faculty-administrative interaction in determining that policy. The Committee will meet once in a month and review all the matters received and suggest remedial measures. All are requested to extend full support to the committee in the functioning.

**TAXILA BUSINESS SCHOOL**  
(A Unit of S.M.C. Group of Institutions)  
*Anuradha Mehta*  
Prof. Anuradha Mehta  
President, Taxila Business School  
Authorised Signatory

Copy to:

- Student Notice Board
- Website
- Dean ( Academic)
- Director General
- Mentor

**TAXILA BUSINESS SCHOOL**

PGDM Approved by AICTE, Ministry of HRD, Government of India

Sector-9, Mandir Marg, Mansarovar, Jaipur, Rajasthan

Tel.: 8404040404, Mob.: 09314487772, E-mail : info@taxila.in, www.taxila.in, www.facebook.com/taxila.in

## Minutes of Meeting

Meeting Date: 15<sup>th</sup> June 2018

**Meeting Agenda** : Constitution of grievance redressal committee  
**Meeting Chair** : Prof. Anuradha Mehta  
President, Taxila Business School

**Attended By** :

Prof. AK Pathak

Prof. Lavina Khilnani

Prof. Rajat Bohra

Jigar Jani

Meeting Agenda:

Discussion/Conclusion Points corresponding to Agenda

1. The Grievance redressal cell was formed with six members.
2. The chairman put forth the aims and objectives for this constitution.
3. Idea about working of committee is given.
4. The scope and objective of committee is decided.

Minutes Compiled by Prof. Lavina Khilnani  
(A Unit of S.M.G. Shiksha Samiti)

  
Prof. Anuradha Mehta  
Meeting Chair

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