

Taxila Business School

Inter Office Memo

From: Director Academics, Taxila Business School	To: All Faculty, Staff and Students
Date: June 11, 2019	
Sub: Grievance Redressal Committee	

Grievance Redressal Committee has been reconstituted as under for a period of one year with immediate effect from June 16th, 2019

Prof. Alka Jain Director, Academics	Chair
Prof. AK pathak Director, Administration	Member
Prof. Lavina khilnani Marketing Area	Member
Prof. Rajat Bohra Consultancy Area	Member
First Year Student T23 Batch Abhishek Sahu	Member
First Year Student T23 Batch Dency Daniel	Member
First Year Student T23 Batch Kunika kumara	Member

The Committee will look into deliberative and advisory bodies for all matters of Taxila policy, and are primary forums for faculty-administrative interaction in determining that policy. The Committee will meet once in a month and review all the matters received and suggest remedial measures. All are requested to extend full support to the committee in the functioning.

Prof. Alka Jain
Director Academics, Taxila Business School
Authorised Signatory

Copy to:

- Student Notice Board
- Website
- Dean (Academic)
- Director General
- Mentor

TAXILA BUSINESS SCHOOL

PGDM Approved by AICTE, Ministry of HRD, Government of India

Sector-9, Mandir Marg, Mansarovar, Jaipur, Rajasthan

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Minutes of Meeting

Meeting Date: 17th May 2019

Meeting Agenda : Working of Grievance Redressal committee
Meeting Chair : Prof. Alka Jain
Director Academics, Taxila Business School

Attended By :

Prof. AK Pathak

Prof. Lavina Khilnani

Prof. Rajat Bohra

Kunika Kumari

Mallika Lodaya

Abhishek Sahu

Meeting Agenda:

Discussion/Conclusion Points corresponding to Agenda

1. The review of last term meetings was taken.
2. Follow up of Grievance redressal forms were taken by the committee members.
3. Information was collected about grievances of students and staff.
4. The planning for next academic year was made.

Minutes Compiled by Prof. Lavina Khilnani
TAXILA BUSINESS SCHOOL
(A Unit of S.M.G. Shiksha Samiti)

Prof. Alka Jain
Meeting Chair
Authorised Signatory

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