

Taxila Business School

Inter Office Memo

From: President, Taxila Business School	To: All Faculty, Staff and Students
Date: June 11, 2018	
Sub: Internal Complaint Committee	

Internal Complaint Committee has been reconstituted as under for a period of one year with immediate effect from June 11th, 2018

Prof Anuradha Mehta President, Taxila Business School	Chair
Prof AK Pathak Director, Admin	Member
Prof. Lavina khilnani Marketing Area	Member
Prof. Rajat Bohra Consultancy Area	Member
First Year Student T22 Batch Dishaa Saboo	Member
First Year Student T22 Batch Maansi Gandhi	Member
First Year Student T22 Batch Jigar Jani	Member

The Committee will look into deliberative and advisory bodies for all matters of Taxila policy, and are primary forums for faculty-administrative interaction in determining that policy. The Committee will meet once in a month and review all the matters received and suggest remedial measures. All are requested to extend their support to the committee to be functioning.

TAXILA BUSINESS SCHOOL
(A Unit of S.M.G. Shiksha Samiti)

Anuradha Mehta
Prof Anuradha Mehta
President, Taxila Business School

Copy to:

- Student Notice Board
- Website
- Dean (Academic)
- Director General
- Mentor

TAXILA BUSINESS SCHOOL

PGDM Approved by AICTE, Ministry of HRD, Government of India

Sector-9, Mandir Marg, Mansarovar, Jaipur, Rajasthan

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Minutes of Meeting

Meeting Date: 15th June 2018

Meeting Agenda : Constitution of Internal Complaint committee
Meeting Chair : Prof. Anuradha Mehta
President, Taxila Business School

Attended By :

Prof. AK Pathak

Prof. Lavina Khilnani

Prof. Rajat Bohra

Jigar Jani

Dishaa Saboo

Mansi Gandhi

Meeting Agenda:

Discussion/Conclusion Points corresponding to Agenda

1. The Internal Complaint Committee was formed with six members.
2. The chairman put forth the aims and objectives for this constitution.
3. Idea about working of committee is given.
4. The scope and objective of committee is decided.
5. Prof. Lavina Khilnani submitted a report stating that there were no cases related to sexual harassment in college.

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Minutes Compiled by Prof. Lavina Khilnani

Anuradha Mehta
Authorized Signatory
Prof. Anuradha Mehta

Meeting Chair

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